

CONTACT / SHIPPING INFO

Artist / Company:	<input type="text"/>	Shipping address:	<input type="text"/>
Project Title:	<input type="text"/>		<input type="text"/>
Contact Name:	<input type="text"/>		<input type="text"/>
Telephone #:	<input type="text"/>	Mailing address:	<input type="text"/>
Email:	<input type="text"/>		<input type="text"/>
Website:	<input type="text"/>		<input type="text"/>

TYPE OF PROJECT ☐ **CD Audio** ☐ **CD-ROM** ☐ **CD Enhanced** ☐ **DVD-5** ☐ **DVD-9****QUANTITY ORDERED** Subject to 10% overrun / underrun**SELECT ONE**

- ☐ No changes - manufacture exactly as my last order. (No revision fee)
- ☐ I am submitting a new master, run print exactly as my last order. (\$25 revision fee applies)
- ☐ I am submitting new art files, use the same master as my last order. (\$85 revision fee applies)
- ☐ I am submitting a new master AND new art files. (\$110 revision fee applies)

IMPORTANT: If your title includes cover songs, you must send us copies of current licensing.**PAYMENT INFORMATION**

Please enclose your a 75% deposit payment with this form. The balance, including shipping and applicable taxes, is due at the completion of your order and must be paid before product is released. Unless you make other payment arrangements in advance, the credit card number used for your deposit will also be used for the balance. If you wish to pay your balance by cash, check or money order, your product will ship once we receive payment. To avoid delays, we recommend that you use a credit card for the balance.

Payment method: ☐ Check # _____ ☐ Money Order ☐ Cash ☐ Visa ☐ MasterCard ☐ AmEx

Card number: _____ Exp. Date: _____ 3 digit security code: _____

Name as it appears on card: _____ **Signature:** _____

Card billing address: _____

By signing here, I certify that I own the rights to this recording, and/or that I am authorized by the artist(s) whose performance will be replicated, to reproduce these materials. I agree to personally assume liability as principal for payment to Groove House Records for these goods/services. I have also read the Terms and Conditions and agree to them as stated. I understand that if my art files fail to meet Groove House Records' specifications, any changes and corrections made by Groove House Records will result in additional charges at a rate of \$85 per hour, with a minimum charge of \$50.

SIGN HERE: _____ **Date:** _____